



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
SEPTEMBER 23 2019
2:30 PM
MONTHLY MEETING**

Board Members

Present: Michelle Stevens, Peter Heffley, Lynn Shea, Tom Schenk, Lorrei DiCamillo

Excused: Debbie Licata, James Deuschle

Also Present: Liz Sterns, Andrea Todoro

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:37 PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, September 16th, 2019 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The August 26th, 2019 meeting minutes were presented for approval.

Upon motion duly made by Mrs. Shea and seconded by Mr. Heffley the August 26th, 2019 minutes were approved as presented. All in favor. Non-opposed.

Financial Report

Mrs. Sterns presented the financial reports for the period ending August 31st, 2019 (a copy is attached hereto and made a part hereof).

- Mrs. Sterns is preparing for the annual financial audit which will consist of a two day visit by the auditors. The audit will be submitted to the State by the November 1st deadline.

Upon motion duly made by Dr. Schenk and seconded by Mr. Heffley, the MOU-BestSelf contract was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Mr. Heffley and seconded by Mrs. Shea, the Paylocity contract was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Dr. Schenk and seconded by Mr. Heffley, the Work&Well contract was approved as presented. All in favor. Non-opposed.

- Discussion regarding the new Social Worker from BestSelf.

Upon motion duly made by Mrs. Shea and seconded by Mr. Heffley, the August 31st, 2019 financials were approved as presented. All in favor. Non-opposed.

School Leader Report

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- Mrs. Todoro presented an overview of the upcoming school visit with representatives from the NYS Education Dept. that will take place on October 22nd and 23rd. The BoT stakeholder meeting will most likely take place on the 22nd. Date and time of this meeting will be confirmed shortly.
- Discussion regarding the BPS renewal hearing that will take place on September 25th, 2019.
- BoT members to meet on Tuesday, October 15th at 10:30 AM ahead of the October 22nd State visit to go over pertinent items.

Upon motion duly made by Mrs. DiCamillo and seconded by Mr. Heffley, the WBCS by-laws were amended in section 3.1 to read “ twelve meetings per year.” All in favor. Non-opposed.

Upon motion duly made by Dr. Schenk and seconded by Mrs. Shea, the meeting went into Executive Session at 3:13PM. Executive Session exited at 3:34PM.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Mr. Heffley and seconded by Dr. Schenk. The meeting was adjourned at 3:35 PM.

Respectfully submitted,
Leslie Bunis Ohl

The next WBCS board meeting will take place on Monday, October 28th at 2:30 PM in the WBCS Administrative Conference Room.